

2018 BOOTH RENTAL AGREEMENT

The Sumter County Fair by American Legion Post 15, Inc.

25 September 2018 thru 25 September 2018

Sponsored by:
American Legion, Sumter, Post #15

I, the undersigned, hereby request and agree to rent a commercial exhibit space in the American Legion Memorial Building under the following terms and conditions:

1. Exhibitors agree to follow all rules and directions of the Superintendent. Failure to follow the terms and conditions of this agreement may result in expulsion and forfeiture of any rental fees paid.
2. All spaces are on a first come, first served basis. It is suggested exhibitors make an advance payment as early as possible to reserve a space. First time exhibitors will be provided a booth on a space available basis. A space will not be reserved without payment in full.
3. All rental fees must be paid in full prior to booth setup.
4. Booths will be available for set up on Saturday, 22 September 2018 from 9:00 am until 5:00 pm, Sunday, 23 September 2018 from 1:30 pm until 6:00 pm, and Monday, 24 September 2018 from 1:30 pm until 6:00 pm.
5. Booth separation will be accomplished by 4 feet curtain walls on the sides and a curtain 6 foot in the back. No pins, staples or other damaging fasteners will be attached to the curtains. Poster/signs may be hung from the railing to which the curtains are attached. One 8' x 30" table and 2 chairs will be provided free to each booth. Electric extension cords must be provided by exhibitor. No structure taller than 10 feet will be allowed without approval of management.

Nothing can be attached to the floor with tape.

6. All exhibits must be complete and ready for display at the close of set-up on Monday, 26 September 2017. Exhibits must remain on display during the entire week, during the operating hours of the Fair.
7. Booth removal:
Booths may be removed after closing on Saturday, 29 September 2018, after 9:00PM until 10:00 PM.
All booths must be down NLT October 1, 2018 by 4:00 PM.

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Final removal will include removal of all decorations, props, supplies and equipment to the satisfaction of the Superintendent. Booth space must be left in broom clean condition.

8. All displays will be judged between 10:00 am and 12:00 AM on Tuesday, September 25, 2018. Awards will be given for 1st, 2nd, and 3rd places in the following categories: Community Educational, Government Agency Exhibits, Commercial and Community Service.

The Fair Building will be closed during judging

9. Each rental will include (2) two adult complimentary passes good for the entire fair. Additional adult complimentary passes can be purchased for \$15.00 each. Daily gate tickets can be purchased for \$3.00 each (maximum 10). Booth rental will include (1) one reserved parking pass. Additional free parking is available at the ball field parking lot.

10. No loud speakers, loud videos or other loud equipment, which interferes with the use and enjoyment of booths rented by other exhibitors, will be allowed.

11. No explosives or highly flammable materials will be allowed in the Civic Center. No cooking which produces smoke or disagreeable odor is allowed in the booth area. Warming equipment is allowed.

12. No obscene literature or alcoholic beverages allowed.

13. No item or service may be given away that is being sold by another concessionaire on the fairgrounds.. A current schedule of hours will be posted in the Civic Center during the fair. Exhibitors will have access to their booths after 9:00 am during the fair **except during judging, when the fair building is closed.**

14. The Sumter County Fair by American Legion Post 15 Inc. assumes no responsibility for loss of articles by fire, theft, vandalism or acts of God. Safety and security precautions will be taken to prevent problems. The Civic Center will be locked at night.

Name of Exhibit _____

Category _____

Contact Person _____

Address _____

Phone Number _____ -- _____ -- _____ E-mail _____

Space Requested

10 x 10 _____ \$250.00

10 x 20 _____ \$400.00

Electrical Required Yes No
(Circle one)

Balance paid: \$ _____

Date paid: _____

Signed and agreed to by: _____ on this _____

Day of _____

Make checks payable to: **The Sumter County Fair by American Legion Post 15 Inc.**

Please complete and return with payment to:

**Jim Morris
Sumter Fair
P.O. Box 765
Sumter, SC 29151**

Jim Morris can be reached at: 803-468-3233 (leave message)
E-mail: boothrent@sumterfair.com Itaska Walker (803)972-0939

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